

### **Stage Management, Builder/Painter and Run Crew Applications.**

The Bill Mutimer Summer Theatre Series at NCC is looking to hire both full-time and part-time tech positions for our summer theater series. Any questions can be directed to Brett Oliveira (boliveira@northampton.edu) Apply using the Google Forms link below:

<https://forms.gle/4sqpZLLVTtSyTcKj8>

**Production Stage Manager** (1): Full-time, full-season contract. Serves as PSM for the three mainstage shows and oversees the two ASM's. Responsible for rehearsal reports, coordinating the schedule with the Production team, overseeing props, helping to run rehearsals, calling shows, and other related duties as assigned by management. Works the same schedule as the cast, 6 days a week, with Mondays off.

**Assistant Stage Managers** (2): Full-time, full-season contract. The ASM's work on all three mainstage shows, and our TYA production in our Black Box Theater. One of our two ASM's will serve as the stage manager for the TYA production, the other will be an ASM for that production as well. Responsible for assisting the PSM with running rehearsals, rehearsal setup, props, and other related duties as assigned by management. Both ASM's will work backstage for all 3 mainstage shows as run crew/costume crew/etc. as determined by the needs of the show. Works the same schedule as the cast, 6 days a week, with Mondays off.

**Builder/Painter** (4): Full-time, full season contract. These positions will work full-time with the Technical Director to build and paint all the shows, and assist the TD with lighting, sound, projections, etc. as needed. The Builder/Painter schedule will vary a bit, as we must work around actors being in the theater space as well, usually a mix of 9-6 and 12-8 shifts. These positions will help with general organization, strike, tear-down, etc. as well. These positions are not assigned to work as stage crew/run crew for the productions to keep their schedules freer to work with the TD on upcoming shows. This position works 6 days a week. Days off are usually Monday but may occasionally be Tuesdays to help the TD on dark days before a show opens.

**Run Crew** (Many): Part-time, per show contracts. These positions could include running a light board, sound board, microphones, sound effects, spotlight, backstage run crew, costume crew. These positions are hired PER PRODUCTION, so it is possible to just do Chorus Line, for example, or to work on all 4 productions. These positions are required to be available for ALL performances, as well as Tech Day, and Sitzprobe as well for anyone involved with Sound or Microphones.

All Positions are paid a stipend. On-Campus Dorm Housing is available for those who live 30 miles or more away from campus. Our Schedule is below:

**Bill Mutimer Summer Theatre Series at NCC**

Our season runs from Tuesday 5/19 to Sunday 7/26

**A Chorus Line**

Rehearsals Start: Tues May 19<sup>th</sup>  
Shows: Weds Jun 3<sup>rd</sup> - Sun June 14<sup>th</sup> 7:30pm and 2:00pm Sunday  
Sitzprobe: Sunday 5/31 6pm - 10pm  
Tech Day: Tuesday 6/2 10am - 10pm

**Gypsy**

Rehearsals Start Tues June 9<sup>th</sup>  
Shows: Weds Jun 24<sup>th</sup> - Sun July 5<sup>th</sup> 7:30pm and 2:00pm Sunday  
July 4<sup>th</sup> show at 5:00pm  
Sitzprobe: Sunday 6/21 6pm – 10pm  
Tech Day: Tuesday 6/23 10am – 10pm

**The Hunchback of Notre Dame**

Rehearsals Start Tues June 30<sup>th</sup>  
Shows: Weds July 15<sup>th</sup> - Sun July 26<sup>th</sup> 7:30pm and 2:00pm Sunday  
Sitzprobe: Sunday 7/12 6pm – 10pm  
Tech Day: Tuesday 7/14 10am – 10pm

**Junie B's Essential Survival Guide to School** (Theater For Young Audiences)

Rehearsals Start Tues May 26<sup>th</sup>  
Shows: Weds 6/17 – Sat July 25<sup>th</sup> Weds, Thurs, Sat 10:00am, Fri 1:00pm  
Tech Day: Tuesday 6/16 9am – 2pm

Rehearsals are held Tuesday through Sunday, 9:00am to 6:00pm. Mondays are off.