

NCC Departmental Confidential Policy

Health Insurance Portability and Accountability Act (HIPAA) of 1996

Confidentiality is a patient's right and the responsibility of the radiographer, student radiographer, and all radiology health care team members. Any information in written, oral, or electronic form about a patient's physical, emotional, or mental health or treatment is considered confidential and should be shared only in a restricted area among healthcare providers involved in the care and diagnostic treatment of the patient. This information must be managed discreetly and privately and protected against theft, loss, or inappropriate disclosure.

By virtue of the educational process, student radiographers will have access to protected health information (PHI) of patients under their care in and outside the radiology department at each clinical education site. Students will comply with the Confidentiality Policies and HIPAA regulations at their clinical sites and on the NCC campus.

Assignments, whether in the clinical or classroom setting, which include patient-related information must be managed securely to avoid unnecessary or inadvertent disclosure and will not involve patient-identifying information.

Students accused of violating patient confidentiality will be suspended from clinical rotations and recommended for withdrawal from the Radiography Program, depending on the circumstances. An investigation will be conducted using the Disciplinary Action Plan (DAP).

Your signature indicates that you have read and understand the confidentiality policy.

Student's Name (Please Print)

Signature of Student

Date

Upload the signed form to your myRecordTracker® account.