Hospitaility Management: Restaurant Administration, Specialized Diploma (2023-2024 Catalog)

Developmental Education Courses *(if required)*

	Course #	Title
☐	ACLS050	Introduction to Academic Literacy
☐	ENGL027	Writing Skills Workshop
☐	MATH020	Pre-Algebra
☐	MATH022	Elementary Algebra
☐	MATH026	Intermediate Algebra

Placement in English and/or Mathematics must first be determined by official transcripts and/or placement testing. Developmental education courses are only taken if needed based on a student's placement; these courses would be in addition to the courses outlined below. Developmental education courses may extend the timeline to degree completion.

Transferring credits into NCC: Official transcripts are required; awarded credit will appear in Workday's Academic Progress.

complete	Course #	Course Title	Credits	Pre-requisites / Co-requisites / Notes
Semester 1				
☐	COLS101	College Success	1	Exempt: COLS150 or 12+ transfer credits & 2.0 GPA
☐	FOOD110	Food Preparation	4	PRE: ServSafe Certification and HOSP101
☐	CRFT140	Fundamentals of Beer, Wine & Spirits	3	
☐	HOSP101	Introduction to Hospitality Industry	3	
☐	HOSP105	Enhancing Guest Service	3	
☐	HOSP130	Convention Services & Catering	3	PRE or CO: HOSP101 and HOSP105
		Total Semester Credits:	17	
Semester 2				
☐	FOOD123	Menu Planning & Food/Beverage Cost Control	3	
☐	FOOD250	Restaurant Administration	3	PRE: HOSP 101 & 130
☐	HOSP111	Food & Beverage Management	3	
☐	HOSP201	Strategic Leadership in Hospitality (D)	3	PRE: HOSP101 and HOSP105
☐	HOSP212	Hospitality Financial Reporting	3	PRE: HOSP101 and HOSP105
		Total Semester Credits:	15	
		Total Degree Credits	32	

Program Notes:

+Documentation of certification in ServSafe from the National Restaurant Association must be submitted to the program prior to enrolling in FOOD110. Certification must remain current throughout the program. Certifcation courses are available through NCC and other associations/colleges.

+HOSP101 and HOSP105 are identified as milestone courses that must be completed in a student's first year of study; this is required in order to meet prerequisites for additional core Hospitality Management courses.

*It is the student's responsibility to be knowledgeable of NCC graduation requirements and, if applicable, to verify transfer requirements with the 4-year institution. Courses listed on the program map are based upon the assumption that prerequisites and courses taken in previous semesters will be successfully completed.