



HOW TO APPLY FOR CHILD CARE

Dear Family,

Thank you for your interest in the Children's Centers at Northampton Community College.

To begin the application process, please follow the steps below.

1. Complete the Children's Center Application form.
2. Submit the application with a \$75.00 (per child) non-refundable application fee using one of the payment methods listed below:
 - a. Pay with a credit card at: <https://commerce.cashnet.com/NCCMISC> and select one of the following:

Email your payment receipt and the completed application to the appropriate Scheduling Assistant.

Bethlehem Campus

Doreen Dantzler
ddantzler@northampton.edu

Pocono Campus

Debra Duff
dduff@northampton.edu

- b. Submit your application and a check made payable to NCC and mail to the appropriate campus.

Bethlehem Campus

Northampton Community College
Bursar's Office
3835 Green Pond Road
Bethlehem, PA 18020

Pocono Campus

Northampton Community College
Bursar's Office
2411 Route 715
Tannersville, PA 18372

- c. In person payment at the Bursar's Office on the campus your child is applying.

If you pay by check, the Bursar's Office will process your application and forward to the Children's Center. The Children's Center Scheduling Assistant will contact you regarding the status of your application. If you have any questions or need assistance, please contact the appropriate Children's Center.

- ***Bethlehem Campus*** – 610-861-5477
- ***Pocono Campus*** – 570-369-1860

